



სსიპ ზურაბ ჟვანიას სახელმწიფო
სახელმწიფო ადმინისტრირების სკოლა



MEMORANDUM OF UNDERSTANDING

between

LEPL Zurab Zhvania School of Public Administration (Georgia)

and

National School of Public Administration Enap (Brasil)

" _____ " 2024

LEPL Zurab Zhvania School of Public Administration (hereinafter - "School"), represented by its director - **Ketevan JAKELI**, and National School of Public Administration Enap (Brasil) (hereinafter - "School"), represented by the President, **Betania LEMOS**, hereinafter referred to as the "Parties", emphasize that cooperation, sharing of experience and partnership will create new opportunities for both Parties and, in the framework of this Memorandum of Understanding (hereinafter referred to as the "Memorandum"), agree on following:

Paragraph 1. Subject of Memorandum

The subject of this Memorandum is cooperation between the Parties based on the principles of mutual understanding and respect to achieve the objectives set out in the Memorandum.

Paragraph 2. Goal of Memorandum

The purpose of the Memorandum is to cooperate on current issues in the field of interest of the Parties, to plan and implement joint professional and educational projects, events, to share experiences in the fields of good governance, public policy and administration; also, cooperation in the process of applying innovative approaches during elaboration of training courses, including distance learning. Representatives of both Parties: program staff and administration will be engaged in the process.

Paragraph 3. Objectives of Memorandum

Objectives are as follows:

- 3.1. Organizing joint workshops, conferences and seminars on issues envisaged by the Memorandum;
- 3.2. Research of issues of common interest and implementation of training projects.
- 3.3. Exchange of information in the field of mutual interests.
- 3.4. Organizing joint training projects for the implementation of training courses provided by educational / training programs in case of mutual consent.
- 3.5. Develop joint training programs and / or consult within the competence of the Parties in the process of developing programs and materials.
- 3.6. Implementation of joint training programs in case of mutual consent exchange programs, study visits for listeners, trainers and administration.
- 3.7. Joint participation in international projects.
- 3.8. Implement other measures permitted by the legislation of the respective countries to achieve the objectives of the cooperation.

Paragraph 4. Principles and forms of cooperation

- 4.1. Cooperation between Parties is based on mutual respect, equity, confidentiality, keeping honor and dignity.
- 4.2. This Memorandum does not exclude other forms / types of cooperation that can be discussed by any Party. These forms / types may also be changed by mutual written consent of the Parties. Amendments to the Memorandum may not be made without the consent of both Parties.
- 4.3. Both Parties agree that all financial arrangements necessary to implement this Memorandum or any subsequent agreements must be negotiated according to the regulations of each institution and will be dependent upon the availability of funds. Both Parties recognize that this Memorandum establishes a foundation of mutual understanding and interest, and does not in itself entail any financial obligations to either Party.

Paragraph 5. Rules of making amendments and changes

Amendments and additions to the Memorandum may be made by mutual agreement, which shall be made in writing. It is an integral part of the Memorandum and enters into force on the date of signature by the Parties.



Paragraph 6. Other provisions

- 6.1. This Memorandum shall enter into force on the date of signature by the Parties and shall be valid for 5 (five) years. Its validity may be extended by written agreement of the Parties.
- 6.2. The Memorandum may be terminated by agreement of the Parties, or at the initiative of one of the Parties on the basis of the relevant written notice. The Party initiating the termination of the Memorandum is obliged to notify the other Party no later than one month before the termination of the Memorandum.
- 6.3. Termination of the Memorandum shall not affect the legality and / or duration of the measures agreed within the framework of this Memorandum. The Parties must take all necessary measures to complete the activities already initiated under the Memorandum.
- 6.4. This Memorandum is drawn up in duplicate, in the Georgian, Portuguese and English languages, each text being authentic and of equal legal force.
- 6.5. In the event of any discrepancy in the interpretation of the provisions of the Memorandum, the English text shall prevail.

Paragraph 7. Signatures of the Parties

LEPL Zurab Zhvania School of Public
Administration

Director

Ketevan JAKELI



Date "___" _____ 2024

National School of Public Administration
Enap

President

Betania LEMOS

Date "___" _____ 2024